

Proceedings of 29th Governing Council Meeting held on 03.03.2021 at 11.00a.m.
At Conference Hall (I floor) at PET Engineering College, Vallioor – 627 117

Ref. No. PET/GC/2020-21 /29

Date: 03.03.2021

PRESENT: Prof. P.O.J. Lebba,
Chairman

Members present: 09

Sl. No	NAME OF THE MEMBERS
1.	Prof.P.O.J. Lebba,M.Tech.,MISTE.,FIE Chairman, College Governing Council, PET Engineering College.
2.	Mr.M. Syed Mohamed Managing Trustee, PET Engineering College.
3.	Mr. S.KhajaMohideen Secretary, PET Engineering College.
4.	Mr.S.M. Jamaludeen Treasurer, PETEC
5.	Mr. S.M.S. Hameed Immediate Past Managing Trustee, PET Engineering College.
6.	Mr. A. Mohamed Jaffar Immediate Past Secretary, PET Engineering College.
7.	Mr. Syed MeeranAriff Former Managing Trustee, PET Engineering College.
8.	Prof. S.Abubucker, M.E.,FIE.,MISTE.,MISTD. Former Correspondent, PET Engineering College.
9.	Dr. K. Madhan Kumar, M.E., MISTE Principal, Member and Ex Officio Secretary, PET Engineering College.

Cannoy

Principal
PET ENGINEERING COLLEGE
Vallioor - 627 117.

Points Discussed	Resolution
1) The meeting began with the Quirath at 11.00 a.m.	Quirath recited by Prof. S.Abubucker, Former Correspondent of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council
3) Report and information submitted by the Principal.	The Governing council appreciated the sincere efforts taken by the Member Secretary and the staff to overcome the obstacles of the lockdown period and execute the responsibilities entrusted effectively.
4) To submit and approve the proceedings of the IQAC meeting held on 10.02.2021	After elaborate discussion it was approved.
5) To approve the number of staff to be recruited for all the Program as per AICTE, Anna University Norms for the academic year 2021-22	Read and ratified
6) To submit and approve the number of post in each and every department to be appointed as per the norms of AICTE & Anna University for the academic year 2020-2021	The appointments as per the requirement were made by the constituted selection committee.
7) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills	The Managing Trustee appreciated the efforts taken by the staff and the Secretary asked the Member Secretary to motivate the faculty to utilize the lockdown period to augment their publications and participate in more number of webinars, workshops and FDPs.
8) As per the resolution passed in the previous GC meeting dated 02/12/2015, donation from Philanthropists were utilized for the following beneficiaries, Number of beneficiaries, Ø Merit scholarship : 150 Ø Economically weaker section: 150 Ø Sports: 23	The Governing Council members thanked the generous contribution of the trust members and alumni towards scholarship of different categories.
9) The budget proposal for the year 2021-22 was submitted for approval.	After elaborate discussion it was approved.
10) *Feedback review committee was framed to review the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process, threshold value is increased to 3.75 from 3 scale in feedback analysis. *List of faculty scored below threshold scale for 2020-21 odd was submitted	It was decided to encourage staff to attend conferences / Seminars organized by other institutions
11) Proposal for memorandum with REEM technologies and ICTACT (EDP) was submitted.	The GC members appreciated the member secretary for taking initiatives to make

	collaborations with REEM technologies and ICTACT (EDP)
12) Proposal to maintain the RO plant was submitted	The member secretary was instructed about the necessity of maintaining the RO plant after the lockdown period.
13) Any other points with the approval of the Chairman, * New Admission strategies were discussed to compete with the other engineering colleges in and around Tirunelveli and Kanyakumari district.	* The Member secretary was informed to get feedback from the faculty regarding admission strategies. *Mr. A. Mohamed Jaffar, immediate past secretary suggested to provide transportation fee concession from alumni fund to the deserving students coming from long distances.

Amir

Principal & Member Secretary

AJ

Chairman

N. Haja Mohamed

S.M. Jamaludeen

S. Khaja Mohideen

S.M.S. Hameed

S. Ababucker

Syed Meeran Ariff

S. Mohammed Jaffar

Amir

Principal
PET ENGINEERING COLLEGE
Vallloor - 627 117.

Proceedings of 30th Governing Council Meeting held on 29.09.2021 at 10.30a.m.
At Conference Hall (I floor) at PET Engineering College, Vallioor – 627 117

Ref. No. PET/GC/2021-22 /30

Date: 29.09.2021

PRESENT: Prof. P.O.J. Lebba,
Chairman

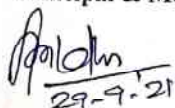
Members present: 09

Sl. No	NAME OF THE MEMBERS
1.	Prof.P.O.J. Lebba,M.Tech.,MISTE.,FIE Chairman, College Governing Council, PET Engineering College.
2.	Mr.M. Syed Mohamed Managing Trustee, PET Engineering College.
3.	Mr. S.KhajaMohideen Secretary, PET Engineering College.
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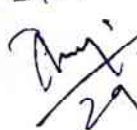
Points Discussed	Resolution
1) The meeting began with the Qirath at 10.30 a.m.	Qirath Mr. A. Ahamed Basheer, Administrative officer of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council
3) Report and information submitted by the Principal.	The Chairman of PET Engineering College, appreciated the marked progress made by the institution despite the handicaps created due to the covid'19 pandemic and congratulated the efforts taken by the Member Secretary and the staff to retain the standard of the institution. Special appreciation was given by the Chairman of PET Engineering College towards achieving 169 th rank among all the affiliated colleges.
4) To submit and approve the proceedings of the IQAC meeting held on 30.08.2021	After elaborate discussion it was approved.
5) The following committees have been reconstituted and submitted for approval <ol style="list-style-type: none"> 1. Governing Council 2. Anti Ragging Committee 3. IQAC 4. Hostel Welfare 5. Library Committee 6. Internal Complaint Committee 7. OBC Cell 	The new committee list is approved by the GC members. The member secretary was informed to encourage the effective functioning of all the committees.
6) To ratify the appointments made for the academic year 2020 -2021	Read and ratified
7) List of Staff members who left the institution in the academic year 2019-2020 (Even)	Read and ratified
8) Report on admission status for the academic year 2021- 2022	Read and ratified. The Chairman appreciated the coordination of the member secretary and faculty towards the marked progress in admission.
9) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills	The Managing Trustee appreciated the efforts taken by the staff and the Secretary asked the Member Secretary to motivate the faculty to attend webinars, workshops and FDPs effectively and share the knowledge obtained to their colleagues and students.
10) To submit and approve the number of post in each and every department to be appointed as per the norms of AICTE & Anna University for the academic year 2021-2022	The required number of recruitments for each post was approved and permission was sanctioned to make appointments properly through constituted selection committee.
11) Submission of ISO 2015 Certification Report.	The member Secretary informed that the pre-assessment audit was completed and external audit is expected in the middle of October.

12) To submit the audited statement for the financial year ending 31 st March 2021 issued by Antony & Co Chartered Accountant.	Read and ratified
13) It was decided to allocate fund for general maintenance	Read and approved
14) *Feedback review committee was framed to review the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process, threshold value is increased to 3.75 from 3 scale in feedback analysis. *List of faculty scored below threshold scale for 2020-21 even was submitted	It was decided to arrange faculty improvement programs for challenging subjects and promote staff especially those who scored the threshold value of 3.75 to attend conferences / Seminars / FDPs / Workshops in other institutions.
15) Any other points with the approval of the Chairman	<ul style="list-style-type: none"> ➤ The Chairman opined, <ul style="list-style-type: none"> • To introduce new skill development courses. • The students should be motivated to develop new Apps and also encourage them to seek self employment and become entrepreneurs. ➤ Prof. S. Abubucker, Former Correspondent, PET Engineering College emphasized that the college website has to be dynamic. ➤ Youtube channel has to function effectively to gain reputation.
16) Vote of thanks by the Principal	The meeting ended with the formal vote of thanks by Dr. K. Madhan Kumar, Principal & Member secretary, PET Engineering College.



Principal & Member Secretary
29-9-21


29-9-21

S.M. Jamaludeen.


29/9/21

S. Khaja Mohideen.


29/9/21

Syed Meeran Ariff.





S.M.S. Hameed



A. Mohammed Jaffar.


Chairman


S. Abubucker


M. Syed Mohamed